

**Village of Millport  
Board of Trustee Meeting Minutes  
May 8, 2023**

Meeting brought to order @ 7:00 pm. By Mayor Damon

**Present:** Auld, Yontz, Kraus, Mayor Damon, Grow

**Pledge of Allegiance & A Moment of Silence**

**Communications:**

- Regular magazines and advertisements
- Confirmation Greenleaf regarding Dumpster Days
- Thank you from Environ. Emerg. Services for our \$500 appropriation
- A check from Comp. Alliance in the amount of \$2,199 for the Safe Workplace Award
- Letter from Atty. Maggs informing us of sales tax distribution for calendar year 2023/24
- CHIPS total balance of \$25,827.14 Pave \$3,479.18, ERW \$2,747.71, Pop \$2,319.45
- Dumpster Day is May 20. Anyone outside the Village that would like to take part will be charged \$30.

**Minutes & Bank Statements:** Trustee Kraus moved, seconded by Mr. Grow to dispense with reading & accept both as submitted in writing. **VOTE:** Ayes: All ayes. Vote carried.

**EXECUTIVE SESSION:** A motion made by Damon and seconded by Yontz to move into Executive Session to discuss a Personnel issue. **VOTE:** All ayes. Time 7:09 pm. Returned 7:20 pm.

**Superintendent of Streets:**

- Mr. Grow talked with Mr. Rhodes from the Town of Veteran Highway Dept. about the broken manhole cover in front of 2000 Crescent St. The Town will be repair it.

**Water Technician Report:**

- An update on the meter for Johnson Hollow Rd. A new contractor – Bo Teeter will be working with Dean to replace. Mayor Damon will be contacting Trailer Pk. Owner to let them know the work will begin this week.
- The water fountain at the pavilion is not working, Mike will be working on.
- A decision needs to be made as to whether or not to waive the shut off fees for 2009 & 2013 Crescent St. due to the Fire Dept. purchasing the property. A **motion** was made by Damon and seconded by Krause to waive the water shut of fees to this property as the owner is doing the demolition. **Vote:** All Ayes.
- Is the Water System Field Compliance Report: dated Nov. 22 comments been resolved? Yes, all done and we have an spare Booster Pump.
- We have some spare meters that Mike can begin to replace on homes that the meters have not worked in years. Clerk to give him a list where to start.

**Fire Council:** Fire Chiefs Report & C.H.O reports received for April and May. Chief Cleveland has resigned his position as Fire Chief and Fire Company as of May 7<sup>th</sup>, 2023. We have a letter from our Lawyer stating 1st Chief is Robert Gruver, Asst. Chief is John May.

**Code Enforcement:** Report received. 4 new permits issued.

**Planning Board:** Report received. Report from Shirley Kwasnik RE attendance at County meeting – Hazard Mitigation Plan Five year update @ Horseheads Town Hall. Next meeting is July 23, 2023.

**Recreation & Youth Activities:**

**Old Business:** Public Hearing on the proposed 23/24 Budget – no one attended.

**New Business: Budget Adoption**

A *motion* was made by Kraus and seconded by Yontz to adopt the following *resolution*:

**WHEREAS**, this Board of Trustees has met at the time and place specified in the notice of Public Hearing on the tentative budgets by fund and heard all persons desiring to be heard thereon;

**NOW THEREFORE BE IT RESOLVED**, that the tentative budgets by fund as amended and revised and as hereinafter set forth, are hereby adopted and that the several amounts stated in the column entitled “Final Budget-Adopted: in the Appropriation’s portion of each fund’s budget be, and they hereby are appropriated for the objects and purposes specified, and the salaries and wages stated in the salary Schedule of such budgets shall be, and are hereby fixed, at the amounts shown therein effective June 1, 2023. Total Appropriations-\$272,213 Estimated Revenues=\$178,425 Fund Balance=\$47,882 Tax Levy=\$45,906 and Tax Rate-\$5.93/M.

**Vote:** All Ayes.

➤ **Levy Taxes**

A **motion** was made by Damon and seconded by Grow to adopt the following resolution to levy the total taxes and other charges extended and levied against each parcel of real property shown on the roll prepared and verified by the Assessors for the 2021/2022 fiscal year.

**RESOLVED**, that there be levied and assessed against the real property of the Village of Millport the following sums for the Village Government and other charges for the fiscal year 2023/2024 a tax rate of \$5.93 per thousand of assessed taxation.

**VOTE:** All Ayes

➤ **Collect Taxes**

A **motion** was made by Grow and seconded by Yontz directing the Village Clerk to levy and collect the taxes in accordance with the Tax Levy Resolution just passed.

**VOTE:** All Ayes.

➤ **Transfers**

A **motion** was made by Kraus and seconded by Damon to give approval for the following bank transfers for the 2022/2023 fiscal year.

(1) Water Fund to General Fund \$7,858.00 for its share of expenditures for the fiscal year as listed in the 2022/23 budget.

(2) General Fund to Water Fund – a total of \$13,066.19 for the following:

\$8,545.00 for 2022/23 taxes collected in the General Fund

\$383.50 for a re-levy of an outstanding water bill collected by Chemung County  
And deposited in the General Fund.

\$44,137.69 for credit card payments for water bill payments from 6/1/22-3/31/23  
Deposited in the General Fund.

**VOTE:** All Ayes.

➤ **Transfers NOT made** – no action required.

(1) Per budget - \$5,000 transfer from General Fund to Capital Reserve-Fire not made since Fire Dept. budget is overspent for the 2022/23 fiscal year.

(2) Per budget - \$25,000 interfund transfer from Water to Maintenance Reserve not made due to a low balance in the Water Fund Savings account.

- Renewal from Comp. Alliance informing us of a 6.3% decrease in Worker's Comp. A decision is needed if the Village wants a 3 yr. fixed cost option. The premium will stay the same. The Board decided to go with the 3 yr. option.
- **NYS Department of Environmental Conservation MS4 Annual Report-** There were no Public Comments from those who reviewed the report prior to the meeting.

**VILLAGE ACCIDENT, SICKNESS, DEATH:** Skip Hartsock just out of hospital.

**Bills:** General: \$5,757.73  
Water: \$1,412.59  
Trust & Agency: \$3,189.25

A *motion* was made by Mr. Kraus and seconded by Mr. Yontz to adopt the following resolution; **WHEREAS**, the Board of Trustees requests to pay the prepared list of bills totaling: \$10,359.57. **IT IS FURTHER RESOLVED**, that the Village Board authorizes the payment in the amount of \$5,757.73 from the General Fund, \$1,412.59 from the Water Fund, and \$3,189.25 from the Trust & Agency Fund. **VOTE:** Ayes: All ayes. Vote carried.

#### **TABLED ITEMS**

- **Good Neighbor Law** discussion – not interested
- **Foot Bridge** update – the cost will be approx.. \$750 to replace. A motion was made by Damon and seconded by Kraus to replace the foot bridge and can spend up to \$1,000 to do so.  
**Vote:** All Ayes.
- Grill for the Pavilion – Mayor Damon to order.

**Public Comments:** Need new basketball hoop nets on the Basketball Court.

Angies Trailer Park in Pine Valley wishes to hook up to our Water System at their expense. A study will have to be done.

Next meeting scheduled for June 5, 2023 @ 7 pm.

**AJOURNED:** A motion was made by Mr. Auld and seconded by Kraus to adjourn the meeting @ 8:10 p.m. **Vote:** Ayes: All Ayes. Vote carried.

Respectfully submitted by:  
Lillian West - Village Clerk/Treasurer